

APPENDIX B

CHILDREN & FAMILIES SERVICE & TEAM PLANNING : 2010-11

Delivering Cheshire East C&F Service Priorities :

Prevention and Early Intervention

- Our families needs are addressed early and children are kept safe

Raising standards and narrowing the gap in learning outcomes

- Our children make good progress in their learning regardless of where they live

Family support and parenting

- Our families are supported to improve their own and their child's learning, health and well being

Health and well being

- Our children are happy, confident and healthy

Good Transitions and Skills for the Future

- Our young people make a successful transition into adulthood and the world of work

Children & Families Team Plan 2010-11

TEAM :	Team Manager	Service Manager
Monitoring & Interventions Team	Lesley Oldfield	Mark Bayley

Team Accountability : Key Performance Targets

Measure	2009-10 Target	outturn	2010-11 Target	C& F Risk Rating
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NI 73 : Achievement at Level 4 in Eng & Maths	84%	Awaiting results	85%	Green
NI 75 : Achievement of 5+ A-C incl E&M	66%	Awaiting results	69%	Green
NI 76 : Reduction in schools below 55% AT Level 4	4	Awaiting Results	0	Green
NI 76 : Reduction in schools below 30% A*-C	0	Awaiting Results	0	Green
NI 93 : Progression 2 levels in English KS2	92%	Awaiting results	92%	Green
NI 94 : Progression 2 levels in Maths KS2	90%	Awaiting results	91%	Green
NI 84 : Achievement of 2 or more A-C : Science	61.5%	Awaiting results	To be set	Amber
NI 89 Primary schools requiring Special Measures	0	1	0	Green
Secondary schools req. Special Measures	0	0	0	Green

Resource Implications (including funding /budget allocations)

Funding streams :

School Improvement Partner Grant : £154,349 : Will require additional Grants to cover projected costs – 2008-9 = £224,000

Schools Causing Concern : Grants available : £108,490 (SF 3.6) and SF 1.1 Headroom (funding yet to be finalised)

Support of identified commissioned staff for monitoring of vulnerable schools : Primary & Secondary Inspectors

Admin support for M&T Team : appointment to be finalised.

Agreed Team Objective 1

Initiative/Project	Agreed Team Actions/Activities	Responsibility.	Milestones – specific reference to September & December 2010 & March 2011 quarter periods.	RAG rating
To manage and support the	1. Allocate SIPs appropriately to all	LJO with	September 2010	

<p>Primary, Secondary and Special School Improvement Partner programme in order to raise overall standards in all schools.</p> <p>Directly links to all identified NIs</p>	<p>Primary, Secondary and Special schools</p>	<p>JB</p>	<p>1. All schools have an appropriate SIP in place</p>	
	<p>2. Set up contracts for all SIPs and inform schools of their allocation</p>	<p>LJO with Sharon Davies</p>	<p>2. All SIPs have a contract and all schools have been informed of their allocation</p>	
	<p>3. Review 2009/10 SIP Programme for all phases and put in place a revised programme for 2010-11 bringing some key aspects of the phases into line</p>	<p>LJO with JB</p>	<p>3. SIP programme in place for all phases for the 2010-11 year of visits</p>	
	<p>4. Plan for the availability of appropriate data to support SIPs in their autumn term data analysis and target setting visit</p>	<p>LJO with JB and AF</p>	<p>4. Appropriate data provided to SIPs enabling them to effectively carry out their autumn term visit</p>	
	<p>5. Review Records of Visit for all phases and design the format for 2010-11 visits for all phases (taking account of the introduction of the use of NEXUS)</p>	<p>LJO with JB</p>	<p>5. Record of Visit format in place for all visits for 2010-11</p>	
	<p>6. Review all policies and procedures for the management of the SIP programme for all phases</p>	<p>LJO with JB</p>	<p>6. Updated policies and procedures in place and communicated clearly to all SIPs</p>	
	<p>7. Review current SIP handbooks and produce a common SIP handbook for all phases</p>	<p>LJO with JB</p>	<p>7. SIP handbook for all phases in place</p>	
	<p>8. Review QA processes for SIPs and ensure consistent and robust management of SIPs</p>	<p>LJO with JB</p>	<p>8. QA process re-established for all phases and clearly communicated to all SIPs</p>	
	<p>9. Plan a CPD programme for all SIPs for 2010-11</p>	<p>LJO with JB</p>	<p>9. SIP CPD programme in place for 2010-11</p>	
			<p>10. SIP monitoring visits identify performance tracking data which enables LA to evaluate progress to performance targets</p>	
			<p>December 2010.</p>	
			<p>March 2011</p>	

Monitoring Arrangements : Progress of team plans will be reviewed at the end of each Quarter with Service Managers. Any High Risk Indicators will be reported to ELT each quarter :

Agreed actions with Service Manager :

Equality Impact Assessment

Workforce Development Plan

What key people management issue needs to be addressed	How will we do it?	Who will do it / what resources are required?	When will it be done by?	How will we know we have been successful?
1. Developing the organisation				
2. Developing leadership capacity				
3. Developing workforce skills & capacity				
4. Resourcing				
5. Pay and rewards				

Signed: Team Manager : _____